



CLC CORONAVIRUS ACTION PLAN

3/30/20 Updated

On Thursday, March 19, Governor Newsom issued a shelter-in-place order for the state of California. Since this order was issued during the first week of our spring break, the effects to our operations have been limited. However, with the impending resumption of academic activities on Monday, April 6, the following guidelines are being put in place to be in compliance with the order.

1. All classes will be offered through remote instruction for the remainder of the semester. Instructors will communicate with their students regarding all course content: lectures, reading, assignments, exams, etc.
2. Campus housing will remain open to accommodate students for whom other housing options are not viable. Dining services will be serving two meals per day for the students who remain on campus. Meals will be provided via takeout boxes only and will be served during a modified schedule that will align with regular weekend meal service times.
3. Should any on-campus students present symptoms of COVID-19 at any time, they are to promptly notify the Dean of Students/Campus Pastor and immediately seek medical care. Students, staff, or faculty who become sick should be prepared to go their permanent residence, make arrangements to be away from the campus community, and/or make other arrangements for isolation and/or self-quarantine. This responsibility falls on the student and not the college.
4. Chapel services, association meetings, and other student life activities will be conducted online.
 - a. The Student Senate will be posting a weekly student life update and devotional message.
 - b. Association presidents are responsible to conduct virtual meetings for their members.
 - c. Chapel services will be recorded each Wednesday and posted to the college's social media platforms.
 - d. This year's symposium, hosted by the Business Administration program, will be live-streamed and will still feature student and faculty presenters.
5. Student services such as the Learning Resource Center, the bookstore, and the front office are accessible through online requests or by phone call. Additional research and writing support resources, including EBSCOhost, can be found at <https://clc.edu/academics/writing-center>.
6. The deadline for on-campus students to remove all items from their dorms is Friday, May 15 (one week after the close of the semester).
7. In order to honor all of our graduates who have worked so hard to complete their studies, our 2020 Commencement Ceremony is rescheduled for 2:00 PM on Saturday, August 1.

School bill payments should be paid via SONIS or through the college website: <http://clc.edu/payment>. Students who fall behind must communicate with the Financial Department to avoid being locked out of Canvas.

This plan is subject to further modification as the situation with COVID-19 in our community may warrant further actions on the part of the college. Federal, state, county, and local government health recommendations and mandates will govern any modifications to this plan.